



# ***Cal/EPA Environmental Enforcement and Training Grant Program***

## ***2004 Grant Application***

### ***Background:***

The California Environmental Protection Agency (Cal/EPA) has established the Environmental Enforcement and Training Grant Program as authorized by Penal Code sections 14300, et seq. and Title 27, California Code of Regulations, sections 10010-10018. The purpose of this grant program is to provide financial assistance for education and training programs to enhance statewide enforcement of environmental laws. Cal/EPA may award grants to public agencies and private nonprofit organizations. These enforcement and training programs are to be provided for peace officers, firefighters, investigators, state and local environmental regulators, and public prosecutors. The actual amount of grant funding available is entirely dependent on the amount of money deposited into the Enforcement and Training Account through settlements and judgments and other donations.

### ***APPLICATION DEADLINE:***

Applications must be postmarked or hand delivered by no later than 5:00 p.m. on September 30, 2004.

### ***Where To Submit Applications:***

Cal/EPA Office of the Secretary  
Environmental Enforcement and Training Grants Program  
Attn: Diane Trujillo  
1001 I Street, P.O. Box 2815  
Sacramento, California 95812-2815

For additional information contact:

Diane Trujillo (916) 327-7780  
E-mail Address: [dtrujill@calepa.ca.gov](mailto:dtrujill@calepa.ca.gov)

### ***Eligibility:***

- Individuals are not eligible to receive grants.
- Any private nonprofit or public entity may submit a grant application.
- Applicants that have previously received grant funds may be eligible for future grant awards.
- Organizations that have not received previous grants under the Environmental Enforcement and Training Grant program may receive preference over organizations currently or previously receiving grant awards.
- Local environmental regulators may request local assistance grants to assist in the enforcement of environmental laws, based upon a showing of substantial need and a lack of other available funding sources.
- Applications that propose projects that are inconsistent with Cal/EPA's statutory authority are ineligible for funding and will not be evaluated.

### ***Grant Criteria:***

The narrative/work plan, as required under this application will be used as the basis for awarding grants under this program.

The Secretary will award grants based upon the following criteria:

- The Secretary will consider only one application per applicant for a given project. Applicants may submit more than one application if the applications are for separate and distinct projects or activities.
- Every application will be evaluated based on the merit of the proposed project in comparison to other applications. Past performance may be considered during the evaluation process for those applicants who have received previous grants.
- California Law requires Cal/EPA to conduct its programs in a manner that ensures the fair treatment of people of all races, cultures, and income levels including minority populations and low-income populations in the State. Receipt of grant funds is conditioned on the incorporation of environmental justice objectives as they relate to environmental enforcement into any proposed training courses. Training courses should include, as appropriate, one or more of the following components:
  - (1) Developing an understanding of environmental justice laws and principles.
  - (2) Developing targeted enforcement projects or plans benefiting communities most burdened by pollution sources or impacts.
  - (3) Ensuring public participation and information sharing whenever possible.
- Applicants may receive grants to develop a new activity or substantially improve the quality of existing programs upon a showing that the project will have a direct impact on environmental enforcement and/or training activities.
- The Secretary will review and consider the responsiveness of the work plan to Cal/EPA's environmental enforcement and training objectives, the overall effectiveness of the project design, the clarity of the measures of success and the qualifications of project staff. Information concerning the enforcement and training program at Cal/EPA can be found at: <http://www.calepa.ca.gov/Enforcement/>

### ***Restrictions on Grants:***

- (1) Grant funds can only be used for the purposes set forth in an approved narrative/work plan, and must be consistent with the statutory authority for the award.
- (2) Grant funds cannot be used for lobbying, or intervention in state or federal regulatory or adjudicatory proceedings or for litigation, administrative challenges, and enforcement actions.
- (3) Grant funds cannot be used for matching state or federal funding.
- (4) State law requires all grantees to certify and assure that they will comply with all applicable state laws, regulations, and requirements before receiving funds.

### ***Reporting Requirements for Grant Recipients:***

Grant funded projects should be completed within the time frames set out in the work plan. The recipient organization is responsible for the successful completion of the project.

- (1) All recipients must submit quarterly and final reports to the Secretary within 30 days of the end of the quarter or end of the project for final reports.
- (2) Unused grant funds remaining at the end of the fiscal year may be forfeited.
- (3) Cal/EPA may require an audit or financial accounting from a grant recipient at any time
- (4) Cal/EPA will collect, review, and disseminate grantees' final reports, as appropriate to serve as model programs and will use the reports to develop information for mandated reports to the Governor and the Legislature.

### ***Selection of Grant Recipients:***

The Secretary will review, evaluate, and select grant recipients. Applications will be screened to ensure that they meet all requirements described in the statutes and regulations governing the program.

- After all applications are received, the Secretary will mail acknowledgements to applicants.
- After the individual projects are reviewed and evaluated the Secretary will compare the applications and make final selections. Additional factors that the Secretary may take into account in the selection process include geographic and socioeconomic balance; diverse nature of the projects, cost, and projects whose benefits can be sustained after the grant is completed.
- Once applications have been recommended for funding, the Secretary will notify the finalist(s) in writing by mail and request additional information necessary to complete the award process, such as tax identification numbers. The finalist(s) may be required by existing law to complete additional government forms prior to receiving grant funds.
- Cal/EPA will determine the amount of the grant award and advise the applicant.
- Limited funding is available and the Secretary may not fund all applications.
- The Secretary will notify in writing by mail those applicants whose projects are not selected for funding.

The decision of the Secretary concerning grants awarded through this program are final and not subject to appeal.

***Please provide all information requested.***

***Additional pages may be attached as necessary.***

Name of Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Post Office Box: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Website Address: \_\_\_\_\_

Person with day-to-day responsibility for the project: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

***Narrative/Work Plan:***

1. In a concise format, please generally describe the proposed project.
2. Identify the specific environmental enforcement and/or training objectives to be addressed by the project.

3. Identify the enforcement and/or training target audience and how the organization intends to reach this audience.
4. Identify the environmental statutes or Acts (i.e. The Clean Air Act) to be addressed by the project.
5. Description of the requesting organization.
6. How long has the requesting organization been in existence?
7. Describe how the organization has been successful with a similar project in the past.

8. Describe the environmental justice component of the program required under California Code of Regulations 10016(b)(3), or the reason(s) such a component is not included in the project.
9. Describe project completion plans/time frames and expected results.
10. Explain how the applicant will evaluate and measure the success of the project, including the anticipated benefits and challenges in implementing the project.
11. Provide a succinct explanation of how the project may serve as a model in other settings.

***Required Supporting Materials/Documentation:***

- ☐ Budget projections supporting the work-plan narrative.
- ☐ Resumes of key personnel who will be significantly involved in the project, including the project lead.
- ☐ Documentation to support the organization's non-profit status.
- ☐ Letter(s) of commitment, if your proposed project includes the significant involvement of other organizations.

**Certification and Signature:**

**A person authorized to act on behalf of the applicant organization must sign this application.**

I HAVE BEEN AUTHORIZED BY THE APPLICANT ORGANIZATION TO COMPLETE AND SIGN THIS APPLICATION ON ITS BEHALF. TO THE BEST OF MY KNOWLEDGE THE INFORMATION CONTAINED IN THIS APPLICATION, INCLUDING THE WORK PLAN AND SUPPORTING DOCUMENTATION, IS TRUE AND ACCURATE.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_  
(Please Print)

Title: \_\_\_\_\_  
(Please Print)

Telephone No.: \_\_\_\_\_

Fax No: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

*Thank you for your interest in the Cal/EPA Environmental Enforcement and Training Grant Program. You will be notified of the Secretary's decision concerning this application and any necessary follow-up within 90 days of the close of the application period.*